



enhance the
management
and profitability of
your law firm

maconomy legal solution
for legal and professional services organisations
that want to integrate financial control and
practice management in a single solution

maconomy
don't waste

imagine ensuring that daily management and **decision-making** are based on **facts**

Optimise your processes

The Maconomy Legal Solution integrates financial control and practice management in a single solution. The solution supports your core business processes – including time and expense tracking, invoice management, accounts payable, general ledger, purchasing, fixed asset and more.

Partners, originating partners, case managers, legal assistants and administrative staff are supported in their daily work. You can easily and quickly check the status of cases and matters and follow-up in real time. Associates have access to the relevant information through their user ID and their role.

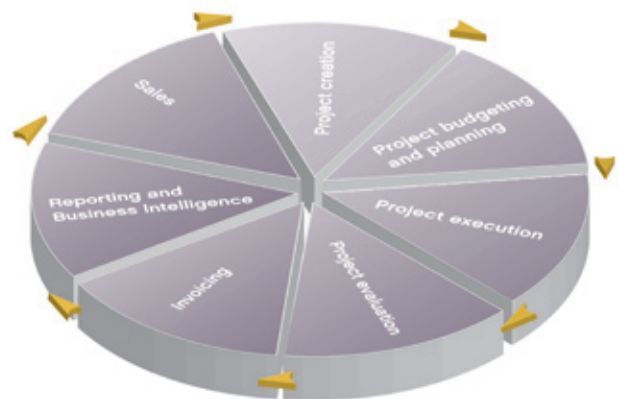
The solution supports the creation of new cases and matters, case work breakdown structure, budgets and assignment of resources. Additionally, you can set up automatic reminders for the approval of time sheets, expenses and budgets. You will also receive warnings in case of potential and actual budget overruns.

Client database

You can see all information relevant to those clients you are responsible for.

The Maconomy Legal Solution also shows which cases are linked to the client. With a single click you can see the financial status of that particular client and an overview of the invoices the client has received.

It is easy to set up new clients using a wizard where the standard terms are retrieved automatically from a standard client.



imagine having **efficient internal processes** to ensure that you **don't waste** time, money or talent

Reporting and Business Intelligence

Maconomy AnalytiX offers superior reporting performance and effectively uses Business Objects™ products, offering comprehensive graphical capabilities, flexibility and easy-to-use tools. This adds even more value to your Maconomy investment.

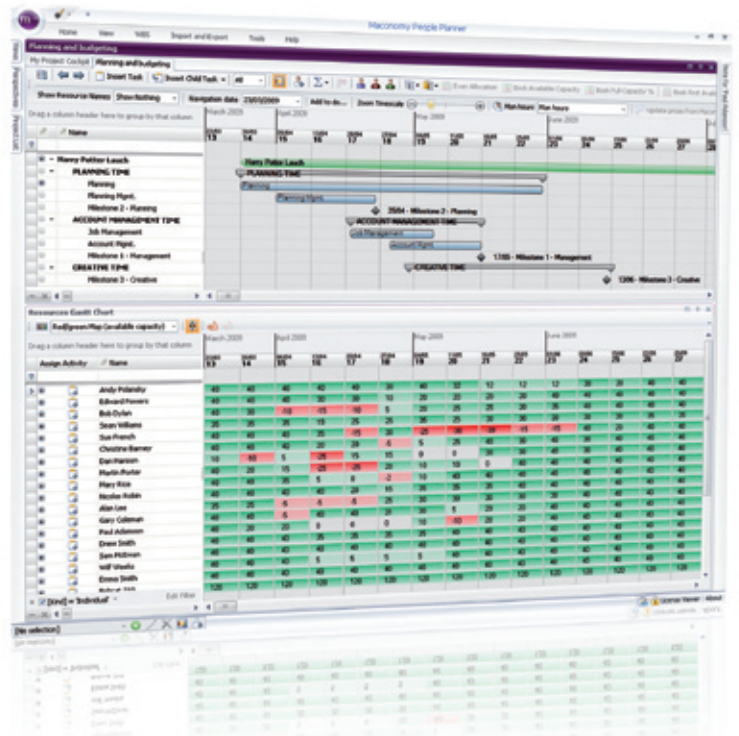
AnalytiX is the name for the product suite based on the state-of-the-art reporting and analysis technologies from Business Objects. The suite contains two products, AnalytiX Business Intelligence, which is Maconomy's Business Intelligence solution based on data warehouse technology, and AnalytiX Reporting, which is an operational reporting solution on live data.

One integrated solution

Maconomy integrates financial control and case management in one solution. With this unique combination, managers can view and drill into revenue and profit by firm, business unit, department, client, case, and role. All financial and case related information is viewed in real-time. Even firms with multiple geographic entities and currencies are able to use consolidated real-time data for informed decision making.

Increase the utilisation of your resources

Making the most of your resources can be a challenge. Maconomy's graphical resource planning solution Maconomy People Planner gives you an instant overview of capacity and expected workload. This enables you to proactively address low utilisation and capacity shortages. It is easy to view, create and change bookings from a resource or case point of view and use a full skills matrix to assign the right people to cases.



imagine being in **control of your case** deadlines and deliverables

Case management

The Maconomy Legal Solution supports individual cases in progress as well as structures consisting of an overarching case and subcases.

Display of your current cases

The My Cases window displays relevant information about the active cases you are responsible for. With a click, you can obtain reliable reports with the status of each case.

Simplified set-up using a wizard

New cases are easy to set up using a wizard where you need only select the case type and specify the client, name of case, and case manager. Based on the case type, the system retrieves the appropriate work codes along with other codes. Based on the client, the system retrieves the originating partner, invoice set-up rule, and other data.

Roles

You can enter information about the originating partner, case manager, billing liaison, and who referred the case. Information about who can register time on it is also specified at the case level.

Multiple clients/financiers

You can easily specify if the case has multiple financiers, such as 20% to be paid by client A, 25% by client B, and the remaining 55% by client C.

Time registration

Being able to quickly and easily capture time is crucial to increasing the number of hours being accounted for and subsequently invoiced. Maconomy provides:

- Favorites, by which each associate has his/her own Favorites list of cases
- Daily time report or weekly time report
- Expense management
- Reminders to associates who have not submitted their time reports



imagine **freeing up working capital** from your operations

Time and expense management

- Time sheet for fast and accurate time registration
- Automatically inform employees when their time sheets are due or late

Financial and case management

- Provide immediate access to case reports with budget, actual, and committed amounts
- Automatically link cases to finance and accounting processes

Client invoicing

- Full workflow for invoice distribution
- Ability to handle multiple clients/financiers on each invoice

Case costing

- Create cases based on templates or previous case data
- Estimate the scope of each task
- Assign resources to tasks

Capacity planning and resource management

- Plan your resources while viewing their availability in real-time
- Assign tasks to your employees by finding tasks they are qualified for
- Give employees an overview of their bookings

Vendor invoice handling

- Manage vendor invoices using an automated workflow for registration, distribution of scanned invoices, allocation to cases, and invoice approval

Document management systems

Maconomy can be integrated with external document management systems like Interwoven.

organic business solutions

Maconomy is a global provider of industry-specific business solutions for Professional Services Organisations. We create a natural relation between people and processes in professional services organisations and provide the basis for overview, follow-up and decision-making in a way which ensures human as well as financial gain.

Our customers include Semcon, ErgoGroup, Devoteam, Deltares, Millward Brown and agencies within all of the big four global networks Interpublic Group, Omnicom Group, Publicis Groupe and WPP.

Maconomy A/S was founded in 1989 and the corporate headquarters is located in Copenhagen, Denmark. We service and support more than 600 customers in over 50 countries through our offices across Europe and in the U.S., and through an extensive partner network. Today more than 100,000 users worldwide use business solutions from Maconomy

For more information, please visit

maconomy.com